



CALGARY COMBATIVE SPORTS COMMISSION

MINUTES OF A REGULAR MEETING

COMMENCING APRIL 4, 2023 AT 12:00 PM

MEMBERS PRESENT:

Mr. T. Madigan
Ms. A. Kavanagh
Mr. S. Moore
Mr. K. Pallister
Mr. M. Pesant
Mr. M. Briegel – Deputy Chief

Meeting called to order at 12:13 PM.

1.0 CONFIRMATION OF THE AGENDA

Mr. Moore made a motion to add Digital Versions of Medical Documents as item 4.2a and confirm the agenda as amended. CARRIED.

2.0 CONFIRMATION OF THE MINUTES

Mr. Moore made a motion to approve the February 7, 2023 meeting minutes of the Calgary Combative Sports Commission. CARRIED.

3.0 STANDING ITEMS

3.1 YEAR-TO-DATE REVENUE AND EXPENDITURES UPDATE

Mr. Briegel reported the March 2023 month-end numbers of \$753.00, not including honorariums for expenditures and \$29,767.73 for the reserve balance.

3.2 CALGARY COMBATIVE SPORTS COMMISSION EXPENSES

Ms. Kavanagh reported a \$29.39 expense for printer ink.

Mr. Moore made a motion to approve Ms. Kavanagh's expense. CARRIED.

Mr. Madigan stated this year's Association of Boxing Commissions conference will have two members attend on behalf of the Commission: Mr. Madigan and Mr. Moore.

4.0 NEW BUSINESS

4.1 (CSC2023-03) UPCOMING EVENTS

Mr. Moore moved to go in-camera to discuss an item, as the matter involved specific personal information to be discussed so in accordance with Sections 197 of the *Municipal Government Act* and Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*, the Commission now recess at 12:20 p.m., to reconvene, in Closed Meeting. CARRIED

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the Closed Meeting: M. Briegel (Deputy Chief) & K. Dhanjal (Clerk).

The Commission reconvened at 1:07 p.m. Mr. Moore moved to revert to a public meeting. CARRIED

4.2 (CSC2023-04) EMERGENCY PROCEDURES

The Commission discussed creating an emergency procedures policy which will direct the promoters to draft a formal plan in case of an emergency at an event.

Mr. Pesant will start working on the draft policy.

4.2a (CSC2023-05) DIGITAL VERSIONS OF MEDICAL DOCUMENTS

The Commission discussed saving electronic copies of the medical files instead of keeping the files offsite at Iron Mountain due to the time it takes to obtain the hard copy records.

Administration will follow up with City of Calgary officials on this matter.

ADJOURNMENT

Meeting adjourned at 1:50 PM.

Digitally Signed
TJ Madigan, Chair

The next Regular Meeting of the Calgary Combative Sports Commission is scheduled to be held on June 6, 2023, 12:00 PM, in the Hurricane Boardroom, Airways Building.